

# Summer Times

June 17, 2009

## *Special points of*

### *Interest*

- College Students
- In-services
- Lifeguard Competition
- Staff Appreciation Week



The National SAFE KIDS Campaign is the first and only national non-profit organization dedicated solely to the prevention of unintentional childhood injury-the number 1 killer of children ages 14 and under. Among all unintentional injuries, drowning is the leading cause of death for children ages 1-4 and the number 2 cause of death for children ages 14 and under.

Greater Houston Pool Management is a proud sponsor of the Safe Kids-Greater Houston chapter of SAFE KIDS, USA.

Our motto is: **Safety Begins with Education.**

With your help, we can raise even more this year for this great charity.

Donation forms will be available from your manager or supervisor. Forms will be available June 17th-July 5th. All forms must be turned in to the office by July 6th. If you would like to donate, please fill out the form and return to your Supervisor. Be sure to include how much you would like to donate, \$5, \$10, or \$15. The one-time donation will be deducted from your first paycheck in August (pay period 7/20-8/2 with a pay date of August 12). All proceeds will benefit Safe Kids-Greater Houston and participants will receive a gift in appreciation for their contribution. Greater Houston Pool Management will make a \$1 donation for every \$5 employee donation up to \$1000 total.

## **Guarding for a Future**

### **PAYCHECKS**

Just as a reminder, this paycheck runs from Monday, May 25– Sunday, June 7, 2009. Please review your paycheck for accuracy: name, social security number, pay rate, shifts worked, etc. If there are problems concerning your paycheck please fill out the payroll discrepancy form. This form can be found on our website under the Employee News section. We must have the discrepancy in writing. Please do not call. We will thoroughly investigate any discrepancies.



***Safety is our #1 concern!***

# ATTENTION!

If you are 15, you can work  
outside school hours

After 7 a.m. and until 7 p.m.  
Except from June 1 through Labor Day, when  
you can work until 9 p.m.

You can work no more than:

- 3 hours on a school day,
- 18 hours in a school week,
- 8 hours on a non-school day, and
- 40 hours in non-school week.

## MANDATORY IN-SERVICE TRAININGS

**Physical In-Services:** You are required to complete 2 physical in-services during the summer. The summer is divided into 2 sessions. Session 1 is from June 6th –July 10th. Each in-service is 1 1/2 hours long and conducted at a facility in your area. You must attend 1 in-service each session. Dates, times and locations are posted under 2009 in-services on our website.

**Online In-services:** You must also complete weekly online training. Online training is posted on the GHPM website every Monday. The tests will stay posted for two weeks then removed.

### THIS IS STATE LAW!!

Failure to complete these trainings will result in disciplinary action. In-service information is posted on our website and at each facility. If you have any questions, please contact the Safety Department at

[certifications@greaterhoustonpool.com](mailto:certifications@greaterhoustonpool.com)

## STAFF APPRECIATION WEEK

Each year GHPM hosts a Staff Appreciation Day as a way to say thank you to all of our dedicated employees. GHPMI is excited to say that we have decided to do things a little different this year. We will be conducting Staff Appreciation Week. We are still in the planning stages of this event but are very close to finalizing.

More information to come!!!!



## ATTENTION!! COLLEGE STUDENTS

For those of you that will be leaving for college at the end of the season, you must email your HR Director the following information: **1) college attending, 2) date classes begin 3) last day of work.** This information **MUST** be emailed by **July 1** to:

Ashley Brown, HR Director-North  
[AshleyB@greaterhoustonpool.com](mailto:AshleyB@greaterhoustonpool.com)

Or

Shari King, HR Director-South  
[ShariK@greaterhoustonpool.com](mailto:ShariK@greaterhoustonpool.com)

Failure to comply may result in forfeiture of bonus.

## LIFEGUARD COMPETITION



Do you have what it takes to be GHPM's top lifeguard team? If so, sign up for our 6th annual Lifeguard Competition! This year the competition will take place on Monday, July 27th. Each participant will receive a t-shirt and prizes will be awarded to the top teams! Each team must consist of 4-6 members (2 of which must be females). Space is limited and each facility is expected to have a team. The Captains meeting will be held at the GHPM office on Thursday June 18<sup>th</sup>, at 8:00 AM-10:00 AM. If you are interested, please contact your Area Manager/Manager for registration information.